**Commitment letter: Participation in the FRONTIERS project as Host institution**

I undersigned [*fist name surname*], in my quality of candidate FRONTIERS manager at [*institution*], confirm that the research institution that I represent will abide by the ‘rules of engagement’ outlined by the FRONTIERS project in case it is selected as a host institution.

Specifically, [*institution*] will fulfill the basic requirements listed below:

* + 1. Badge or other forms of credentials granting access to the relevant premises;
    2. Access to the cafeteria/canteen and other shared areas under the same condition as research staff;
    3. A working space with access to wi-fi;
    4. Access to the institution’s library and electronic resources (such as books, scientific journals and databases);
    5. Access to all events and activities organized for the institution’s staff.

We will support to the best of our possibilities the science journalist in residence before and during the residency, and discuss with them all possible ways to organize lectures, seminars, workshops, round tables on science journalism and science communication for the institution’s staff or for the wider public.

Before and during the residency, we will respect and cherish the independence of the science journalist in residence. We know and approve that science journalists in residence are not expected and will not provide any support for institutional communication and are not expected to provide coverage of the host institution’s activities, neither during nor after the residency, except for fulfilling their project and their own goals.

Should we decide to support more than one application in the same call, we will inform candidates about concurrent applications, warning them that only one fellowship can be awarded to each institution in each call.

As FRONTIERS manager identified by the host institution, I will provide feedback on the residency as requested by the FRONTIERS staff, during and after the residency, via e-mail, phone and/or other communication tools.

In particular, I will report immediately to the FRONTIERS team all controversies that should arise with the science journalist in residence during or after the residency.

Name, Date, Signature